

INVITATION TO BID

Sealed bids marked "Bugbee Code Compliance and Fire Suppression System – Bid #6058F" will be received at the office of the Purchasing Division, Room 223, Town Hall, 50 South Main Street, West Hartford, Connecticut until 2:30 PM on March 31, 2009 at which time they will be publicly opened and read.

Drawings and Specifications for review will be available in the Purchasing Office, Room 223, Town Hall, 50 South Main Street, West Hartford, Connecticut, 06107. Bid Forms, Drawings, and Specifications may be obtained at this location for a non-refundable deposit of \$30.00 which will be refunded, providing the drawings and specifications are returned in good condition within thirty (30) calendar days after the bid opening. Make deposit check payable to the Town of West Hartford. The Town does not mail drawings and specifications. The Contractor may arrange for delivery of the drawings and specifications by a third party at the Contractor's expense. Any questions concerning this request for bid shall be addressed to the Purchasing Agent at the address below.

A pre-bid conference will be held on March 18, 2009 at 2:30 PM at Bugbee Elementary School, Main Office, 1943 Asylum Ave, West Hartford at which time questions concerning the project will be answered. Prospective bidders are expected to attend the pre-bid meeting as this will be the only opportunity to verbalize questions relative to this project and view the job site with the Town's project team.

All Bidders must file with their bid a bid bond, certified or treasurer's check in the amount of 10% of the total of the base bid made payable to the Town of West Hartford.

Performance and Labor and Material Payment bonds in the amount of 100% of the contract price will be required of the successful bidder if the contract pursuant to this request for bids exceeds \$50,000.00.

No bid may be withdrawn for a period of ninety (90) days after the opening of bids without the approval and written consent of the Town of West Hartford.

The right is reserved to reject any and all bids, to waive any informalities in the bidding and to make awards in any manner that is the most beneficial to the Town.

Bidders are encouraged to attend the Town's bid opening at which time the public is afforded an opportunity to record bid prices received in response to the Town's solicitation. Bidders who would like the results of the bid but are unable to attend the bid opening, may check the Town website, <http://westhartford.com/TownServices/TownDepartments/FinancialServices/BidResults.htm> a week after the bid opening date. Bidders calling the Purchasing Office for bid results will be referred to the above procedure.

TOWN OF WEST HARTFORD
CHRIS JOHNSON
PURCHASING AGENT



TOWN OF WEST HARTFORD 50 SOUTH MAIN STREET
TOWN OF WEST HARTFORD, CT 06107-2431
(860) 561-7470 FAX: 561-7492

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INFORMATION

BUGBEE ELEMENTARY SCHOOL CODE COMPLIANCE
AND FIRE SUPPRESION

ARCHITECT

BIANCO GIOLITTO WESTON ARCHITECTS LLC

PROJECT MANAGER

JOSEPH MERCIERI
CAPITOL PROJECT MANAGER

ALL QUESTIONS TO

PURCHASING SERVICES
TAMMY BRADLEY
SENIOR BUYER

All questions must be submitted in writing and mailed to the Purchasing Office, emailed to TammyB@westhartford.org, or faxed to 860-561-7492 at least seven calendar days prior to the date established for the opening of bids. Please do not call the Engineer/ Architect, Project Manager or Purchasing Office with questions.

PROJECT NARRATIVE

This project consists of the installation of a complete fire suppression system within an existing facility with over sixty thousand gross square feet.

A new fire service will come in from Asylum Avenue to a riser room and supply sprinklers throughout the building. A rated partition with doors is also specified.

All site work, cutting, patching, carpentry, painting, cleaning, and any other work needed to complete the installation as specified shall be included along with the complete restoration of all disturbed surfaces.

The contractor shall plan to utilize all available time to complete this project by September 30 2009

The available hours of operation are Monday through Friday 7:00 AM to 11:30 PM when school is in session with limited activities when students are present.

7:00 AM to 3:30 PM Monday through Friday during summer break.

Saturday and evening work during summer break will be subject to a custodial overtime fee of approximately 138.00 per shift to open and close the building.

All applicable permits and inspections are the contractor's responsibility and all fees are waived.

The estimated project cost is \$ 500,000.00

WEST HARTFORD TOWN HALL DIRECTIONS

FROM THE WATERBURY AREA

1. Exit 43 (Park Road)
2. Take a left on to Park Road
3. Take a right at the traffic light (Raymond Road)
4. Go straight through traffic light (Boulevard)

The Town Hall parking lot is on your left

FROM THE BOSTON AREA

1. Exit 43 (Park Road)
5. Take a left on to Park Road
6. Take a right at the traffic light (Raymond Road)
7. Go straight through traffic light (Boulevard)

The Town Hall parking lot is on your left