

INVITATION TO BID

Sealed bids marked "Partial Re-roofing at Norfeldt Elementary School – Bid #6067F" will be received at the office of the Purchasing Division, Room 223, Town Hall, 50 South Main Street, West Hartford, Connecticut until 2:00 PM on June 15, 2009 at which time they will be publicly opened and read.

Drawings and Specifications for review will be available in the Purchasing Office, Room 223, Town Hall, 50 South Main Street, West Hartford, Connecticut, 06107. Bid Forms, Drawings, and Specifications may be obtained at this location for a non-refundable deposit of \$25.00. Make deposit check payable to the Town of West Hartford. The Town does not mail drawings and specifications. The Contractor may arrange for delivery of the drawings and specifications by a third party at the Contractor's expense. Any questions concerning this request for bid shall be addressed to the Purchasing Agent at the address below.

A pre-bid conference will be held on June 3, 2009 at 1:00 PM at Norfeldt Elementary School, 35 Barksdale Rd, West Hartford, at which time questions concerning the project will be answered. Prospective bidders are expected to attend the pre-bid meeting as this will be the only opportunity to verbalize questions relative to this project and view the job site with the Town's project team.

The Town of West Hartford has determined this project meets the criteria for participation in the State of Connecticut's Prequalification. The Contractor shall hold a current "**DAS Contractor Prequalification Certificate**" (not a predetermination letter) from the Department of Administrative Services of the State of Connecticut according to C.G.S. § 4a-100. Bidders shall submit with their bids, unless noted otherwise, a "DAS Contractor Prequalification Certificate" along with a current "**Update (bid) Statement**". Failure to submit these items with the bid will result in disqualification of the bidder per C.G.S. § 4a-100. If you have any questions regarding these requirements contact the State of CT, DAS, at telephone number 860-713-5280 or visit their web site at [www.das.state.ct.us](http://www.das.state.ct.us). In conjunction, contractor must complete and submit with their State Prequalification documents, the Town of West Hartford's Supplement, section 204-10 executed.

All Bidders must file with their bid a bid bond, certified or treasurer's check in the amount of 10% of the total of the base bid made payable to the Town of West Hartford.

Performance and Labor and Material Payment bonds in the amount of 100% of the contract price will be required of the successful bidder if the contract pursuant to this request for bids exceeds \$50,000.00.

No bid may be withdrawn for a period of ninety (90) days after the opening of bids without the approval and written consent of the Town of West Hartford.

The right is reserved to reject any and all bids, to waive any informality in the bidding and to make awards in any manner that is the most beneficial to the Town.

Bidders are encouraged to attend the Town's bid opening at which time the public is afforded an opportunity to record bid prices received in response to the Town's solicitation. Bidders who would like the results of the bid but are unable to attend the bid opening, may check the Town website, <http://westhartford.com/TownServices/TownDepartments/FinancialServices/BidResults.htm> a week after the bid opening date. Bidders calling the Purchasing Office for bid results will be referred to the above procedure.

TOWN OF WEST HARTFORD  
CHRIS JOHNSON  
PURCHASING AGENT

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TOWN OF WEST HARTFORD 50 SOUTH MAIN STREET  
TOWN OF WEST HARTFORD, CT 06107-2431  
(860) 561-7470 FAX: 561-7492



**INFORMATION**

PARTIAL RE-ROOFING AT NORFELDT ELEMENTARY SCHOOL

**ARCHITECT**

JACUNSKI HUMES ARCHITECTS LLC

**PROJECT MANAGER**

JOSEPH MERCIERI  
CAPITOL PROJECTS MANAGER

**ALL QUESTIONS TO**

PURCHASING SERVICES  
TAMMY BRADLEY  
SENIOR BUYER

All questions must be submitted in writing and mailed to the Purchasing Office, emailed to [TammyB@westhartford.org](mailto:TammyB@westhartford.org), or faxed to 860-561-7492 at least seven calendar days prior to the date established for the opening of bids. Please do not call the Engineer/ Architect, Project Manager or Purchasing Office with questions.

## **PROJECT NARRATIVE**

The project consists of replacement of approximately 43,280 sq. ft. of existing roofing with a fully adhered .060 EPDM roofing system, 20 year warranty. Masonry chimney removal and plumbing work associated with roof replacement is part of the project scope. The project also includes an alternate for a fully adhered .090 EPDM roofing system with a 30 year warranty.

### **Estimated Project Cost**

Area B - \$180,000.00

Area A & C - \$250,000.00

**WEST HARTFORD TOWN HALL DIRECTIONS**

**FROM THE WATERBURY AREA**

1. Exit 43 (Park Road)
2. Take a left on to Park Road
3. Take a right at the traffic light (Raymond Road)
4. Go straight through traffic light (Boulevard)

The Town Hall parking lot is on your left

**FROM THE BOSTON AREA**

1. Exit 43 (Park Road)
5. Take a left on to Park Road
6. Take a right at the traffic light (Raymond Road)
7. Go straight through traffic light (Boulevard)

The Town Hall parking lot is on your left